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LS

24 July 1970

MEMORANDUM FOR: EA/TR

SUBJECT : Weekly Activities Report

1. On Tuesday, 21 July, the Language School experienced another flooding in the language lab area apparently caused by a major leak in the roof of what had been National Interdepartmental Seminar quarters directly above. The hole in the roof was caused by a piece of masonry which fell from the top of the Washington Building. [REDACTED] was 25X1A9a called in at 0430 and contacted Arlington Towers maintenance immediately. Several boxes of tapes were damaged by the water. The total loss is about \$100 of expendable tape. Logistics was aware of the situation and quickly contacted GSA. [REDACTED] DD/LOG, dispatched one of his 25X1A9a staff, [REDACTED] to see how they could further assist us.

2. Arlington Towers management has notified us that they are increasing the cost of parking in the Arlington Towers grounds from \$10 to \$15 per month. As far as we can determine the increase affects all tenants.

3. Personnel Notes

a. [REDACTED] reported for duty as a part-time French instructor on Monday, 13 July. She is undergoing a period of on-the-job training under the supervision of one of our more experienced French teachers.

b. We expect [REDACTED] back on Monday following his four week stint of testing the proficiency of members of the [REDACTED] stations. 25X1A6a

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4. Language School Statistics

Student and Classes as of 24 July 1970:

<u>Students</u>	<u>Classes</u>
Full-time - 60	Full-time - 29
Part-time - 68 (38 Hqs.)	Part-time - 29 (9 Hqs.)

Laboratory hours for the week of 13 - 17 July 1970:

Language School	- 202 hours
Headquarters	- 41 hours

Thirty language proficiency tests were administered during the period 13 - 17 July 1970.



25X1A9a

Chief, Language School

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